

Adjudicating and Applying Veterans' Preference Course

Gain the skills to assess and apply veterans' preference accurately and keep your personnel actions compliant with current federal hiring law.

Group classes in Live Online and onsite training is available for this course. For more information, email onsite@graduateschool.edu or visit: <https://www.graduateschool.edu/courses/adjudicating-and-applying-veterans-preference>



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Course Outline

Module 1: History of Veterans' Preference and Definitions

- The history of veterans' preference and the Veterans' Preference Act of 1944
- Definitions of veteran, disabled veteran, and preference eligible

Module 2: Applicable Laws, Rules, and Regulations

- When veterans' preference applies to positions, employment actions, and persons
- The six types of veterans' preference and their point values
- Documenting and adjudicating preference claims using the DD Form 214 and SF-15

Module 3: Veterans' Preference in the Competitive and Excepted Service

- The VOW to Hire Heroes Act and the category rating process
- Applying preference in competitive and excepted service appointments
- Excepted service schedules and disqualification and pass-over procedures

Module 4: Special Appointing Authorities and Entitlements for Veterans

- Special appointing authorities including VRA, 30-percent disabled veteran, VA training program, and VEOA
- Affirmative action under Title 38, reinstatement, and restoration rights after uniformed service
- Avenues of complaint available to preference eligibles