COURSE SYLLABUS

CSRS and FERS Retirement and Benefit Bootcamp

Master the rules, regulations, and procedures to effectively counsel federal employees on CSRS, CSRS Offset, and FERS retirement benefits.

> Group classes (Live Online) and onsite training are available for this course. For more information, email onsite@graduateschool.edu or visit: https://www.graduateschool.edu/courses/csrs-and-fers-retirement-and-benefits



support@graduateschool.edu •
(888) 744-4723

Course Outline

This package includes these courses

- Federal Employee Retirement Benefits for Administrators: CSRS & FERS Introduction (16 Hours)
- Federal Employee Retirement Benefits for Administrators: CSRS & FERS Intermediate (16 Hours)

Federal Employee Retirement Benefits for Administrators: CSRS & FERS Introduction

This course provides HR professionals and retirement planners with the essential knowledge to advise federal employees on retirement benefits under the Civil Service Retirement System (CSRS) and the Federal Employees Retirement System (FERS). Participants will gain an in-depth understanding of eligibility requirements, service crediting, benefit computation, and the Thrift Savings Plan (TSP) to support informed retirement decisions.

- Explain the features of CSRS and FERS
- Determine whether an employee satisfies retirement eligibility requirements under CSRS and FERS
- Determine how an employee's service is credited for retirement purposes
- Determine retirement coverage for employees who are newly hired, rehired, transferred between agencies, or convert from one type of appointment to another
- Help employees locate, identify, and follow appropriate regulatory and procedural guidance governing their federal benefits
- Explain the basic features of the Thrift Savings Plan

Federal Employee Retirement Benefits for Administrators: CSRS & FERS Intermediate

Gain comprehensive knowledge of federal retirement systems, including eligibility, annuity calculations, and application processes. This workshop equips participants to guide employees.

- Identify FERS coverage and retirement eligibility requirements, including CSRS Offset and Component cases.
- Calculate creditable annuity and service estimates
- Describe deposit service, redeposit service and post-56 military deposit service
- Explain retirement spousal elections, survivor benefits and death benefits
- Explain retiree aspects of FEHB, FEGLI, & TSP including eligibility and options
- Prepare complete and accurate retirement applications