

# Emerging Leader Certificate Program (Self-Paced)

Build leadership skills to guide teams through change, foster collaboration, and drive results.

Best suited for federal professionals stepping into leadership roles.

Group classes in Live Online and onsite training is available for this course.

For more information, email [onsite@graduateschool.edu](mailto:onsite@graduateschool.edu) or visit:

<https://www.graduateschool.edu/courses/emerging-leader-certificate-program-self-paced>



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## Course Outline

This package includes these courses

- Exploring Change at Work Course (Self-Paced) (6 Hours)
- Leading Through Relationship-Building Course (Self-Paced) (12 Hours)
- Creating a Results-Driven Culture Course (Self-Paced) (6 Hours)
- Principles of Managing Organizations Course (Self-Paced) (6 Hours)
- Building Coalitions at Work Course (Self-Paced) (6 Hours)

### Exploring Change at Work Course (Self-Paced)

This foundational seminar offers insight into the psychology of organizational change. Participants examine emotional responses, framing techniques, and planning strategies to support successful transformations and workplace adaptation.

- Analyze the mission, vision, and goals of an organization.
- Apply key principles in customer relationship management.
- Analyze strategies for problem solving and decision making.
- Compare the concepts of efficiency and the effectiveness of work.

### Leading Through Relationship-Building Course (Self-Paced)

Through case examples and exercises, learn tactics to cultivate trust, build stakeholder support, and strengthen organizational relationships for mission-focused collaboration.

- Analyze approaches for relationship-building.
- Apply elements of emotional intelligence.
- Analyze principles of conflict management.
- Analyze approaches for developing others.

- Analyze strategies for promoting collaboration and team building.

## **Creating a Results-Driven Culture Course (Self-Paced)**

Through case examples and exercises, learn tactics to cultivate trust, build stakeholder support, and strengthen organizational relationships for mission-focused collaboration.

- Analyze approaches for relationship-building.
- Apply elements of emotional intelligence.
- Analyze principles of conflict management.
- Analyze approaches for developing others.
- Analyze strategies for promoting collaboration and team building.

## **Principles of Managing Organizations Course (Self-Paced)**

Understand essential principles that shape effective management in government or agency settings, from leadership fundamentals to resource alignment and digital tools. This one-day introductory training connects key management disciplines and helps prepare participants for supervisory responsibilities.

- Analyze basic principles of leadership and management.
- Describe basic principles of financial management.
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- Analyze approaches to human capital management.

## **Building Coalitions at Work Course (Self-Paced)**

Through case examples and exercises, learn tactics to cultivate trust, build stakeholder support, and strengthen organizational relationships for mission-focused collaboration.

- Analyze approaches for relationship-building.
- Apply elements of emotional intelligence.
- Analyze principles of conflict management.
- Analyze approaches for developing others.
- Analyze strategies for promoting collaboration and team building.