COURSE SYLLABUS

FPM 232: Applications in Contracting Course (Self-Paced)

This course provides mid-level program and project managers with the knowledge and skills to manage contracting activities across the federal acquisition lifecycle. Participants learn to apply the Federal Acquisition Regulation (FAR), balance risk and value in award decisions, and collaborate effectively with Contracting Officers to ensure successful program outcomes.

> Group classes (Live Online) and onsite training are available for this course. For more information, email onsite@graduateschool.edu or visit: https://www.graduateschool.edu/courses/fpm-232-applications-in-contracting-course-self-paced



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Course Outline

Module 1: Federal Acquisition Overview

- Navigate the FAR and agency supplements to answer program questions.
- Understand roles of the KO, COR, PM, and legal across the acquisition team.
- Connect mission need to the appropriate contract approach.

Module 2: Acquisition Planning

- Build acquisition strategies aligned to risk, competition, and schedule.
- Translate market research into clear requirements and evaluation factors.
- Draft planning artifacts with audit-ready rationale.

Module 3: Source Selection

- Structure evaluation criteria and rating methods for best value.
- Run compliant, well-documented evaluations and communications.
- Document award decisions with defensible tradeoffs.

Module 4: Performance & Administration

- Baseline cost, schedule, and quality and monitor contractor performance.
- Manage modifications, claims, and performance issues with the COR.
- Keep the contract file current and accurate.

Module 5: Putting It All Together

- Apply an end-to-end case tying planning, selection, and administration.
- Identify lessons learned to improve future acquisitions.