COURSE SYLLABUS

Insider Threat Awareness Course (Self-Paced)

Self-paced insider threat awareness built to meet or exceed the free CDSE baseline: real indicators, reporting channels, and the whistleblower distinction most training avoids.

> Group classes in Live Online and onsite training is available for this course. For more information, email onsite@graduateschool.edu or visit: https://www.graduateschool.edu/courses/insider-threat-awareness-self-paced

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Course Outline

Module 1

- Understanding Insider Threats
- What counts as an insider, including current and former employees, contractors, and trusted business partners
- The malicious, negligent, or exploited categories
- Composite scenarios illustrating each
- The national security, safety, financial, and mission-continuity consequences

Module 2

- The Legal and Policy Framework
- Executive Order 13587
- The National Insider Threat Policy and Minimum Standards
- The role of the National Insider Threat Task Force
- The initial and annual training requirement for cleared personnel
- How agency policy takes precedence

Module 3

- Recognizing Behavioral and Technical Indicators
- What a potential risk indicator is and why one indicator proves nothing
- Behavioral indicators including unexplained financial distress, disgruntlement, and interest beyond need-to-know
- Technical indicators including after-hours access, unusual data volume, unauthorized removable media, and control bypass attempts
- Handling personal-stressor indicators with care

Module 4

Reporting: Your Responsibilities and Protections (30 min): reporting channels; what happens after a report and why the employee's role ends there; reporting promptly rather than waiting for certainty; the distinction between insider threat reporting and protected whistleblower disclosure; anti-retaliation protections for good-faith reports

Module 5

- Prevention, Mitigation, and Your Role
- Individual best practices covering credentials, need-to-know, removable media, social engineering, and offboarding
- The multidisciplinary nature of a mature program spanning security, HR, legal, IT, counterintelligence, and employee assistance
- Lessons-learned vignette and course recap