

Personnel Actions & Recordkeeping Bootcamp (Self-Paced)

This bootcamp equips federal HR professionals with the technical knowledge and regulatory grounding to manage the full personnel action lifecycle. Spanning four integrated courses, participants will develop skills in personnel recordkeeping, service computation date calculations, and processing appointments, pay changes, and separations in full compliance with OPM regulations.

Group classes in Live Online and onsite training is available for this course. For more information, email onsite@graduateschool.edu or visit: <https://www.graduateschool.edu/courses/personnel-actions-recordkeeping-bootcamp-self-paced>



support@graduateschool.edu •

[\(888\) 744-4723](tel:(888)744-4723)

Course Outline

This package includes these courses