COURSE SYLLABUS

Uniform Administrative Requirements for Federal Grants Course

Translate 2 CFR 200 into practical steps across pre-award, post-award, and closeout, including subrecipient oversight and audit. Ideal for professionals who manage, oversee, or support federal assistance programs.

> Group classes (Live Online) and onsite training are available for this course. For more information, email onsite@graduateschool.edu or visit: https://www.graduateschool.edu/courses/uniform-administrative-requirements-for-federal-grants



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Course Outline

Module 1: Federal Financial Assistance: Definitions and Applicability

- Clarify assistance types and when Uniform Guidance applies.
- Understand program, recipient, and subrecipient roles.
- Map definitions to real-world award scenarios.

Module 2: Uniform Guidance Structure and Key Subparts

- Interpret Subparts A–D and overarching compliance themes.
- Outline conflict-of-interest, procurement, and performance standards.
- Connect regulatory text to policy and procedures.

Module 3: Pre-Award: Notices, Eligibility, and Risk Review

- Draft/assess NOFO elements and applicant criteria.
- Conduct risk reviews and set specific award conditions.
- Document decisions to support transparency.

Module 4: Post-Award: Performance, Financial Management, and Subrecipient Oversight

- Link performance metrics to reporting and payment.
- Implement allowable cost and financial controls.
- Execute subrecipient monitoring and pass-through requirements.

Module 5: Audit and Closeout Requirements

- Recognize Single Audit thresholds and responsibilities.
- Close the award with complete final reporting and records.
- Resolve findings and manage retention.