Foundations of Project Management

This one-day course introduces standardized project management principles and best practices, equipping you with practical tools to manage projects efficiently and confidently. Through small group discussions and case study exercises, you'll learn how to apply foundational project management concepts, analyze project initiation components, evaluate risks, as well as manage project progress and closure effectively. Whether you're new to project management or looking to formalize your skills, this course will help you navigate key project challenges and improve your ability to deliver successful outcomes.

Group classes in Live Online and onsite training is available for this course. For more information, email onsite@graduateschool.edu or visit: https://www.graduateschool.edu/courses/foundations-of-project-management

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Course Outline

Module 1: Foundational Concepts
- Project Management Standards
- Project Management Principles
- Project Performance Domains
- Types of Project Approaches

Module 2: Starting on the Right Foot (Project Initiation)
- Why do we initiate Projects?
- Business Case and Project Charter
- Team Performance Domain
- Stakeholder Performance Domain
- Stakeholder Management

Module 3: Project Planning
- Planning Performance Domain
- Defining and Finalizing Scope
- Delivery Performance Domain
- Scope Statement
- Work Breakdown Structure

Module 4: Managing Risk on Your Project
- Uncertainty Performance Domain

- What is a Risk?
- Risk Management Process

Module 5: Measuring the Project's Progress

- Measurement Performance Domain
- Baselines and Variances
- Tracking Progress: Monitoring and Controlling
- My Project is Late. Now What?
- Communicating Progress

Module 6: Managing Project Change

- Life Happens: Projects Will Change
- Change Request Documents

Module 7: Closing Out a Project

- Typical Activities when Closing out a Project
- Lesson Learned